



## REGULAR SESSION

County Commission

Courthouse  
206 W. 1st Avenue  
Hutchinson, KS 67501

### A G E N D A

**Reno County Courthouse Veterans Room  
206 W. 1st Avenue  
Hutchinson, KS 67501  
Wednesday, November 8, 2023, 9:00 AM**

1. **Call to Order**
2. **Pledge of Allegiance to the American Flag and Prayer**
3. **Welcome and Announcements by Commission Chair**
4. **Public Comment on Items not on the Agenda**  
*Please come forward to the podium, state your name and address and limit your remarks to not more than 5 minutes per item.*
5. **Determine Additions or Revisions to the Agenda**
6. **Consent Agenda**
  - 6.A Vouchers (bills or payments owed by the county or related taxing units)
  - 6.B Juvenile Corrections Board Education Representative Appointee Replacement
7. **Business Items**
  - 7.A Reno County/City of Hutchinson Fights Addiction Fund Grant Program Cycle 1 Recipients
  - 7.B Horizons Quarterly Report
  - 7.C Designate voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference effective November 24, 2023 until the 2024 KAC Annual Conference
8. **County Administrator Report**
  - 8.A Monthly Department Reports
9. **County Commission Report/Comments**
10. **Adjournment**

Randy Parks  
District 1

Ron Hirst  
District 2

Daniel P. Friesen  
District 3

John Whitesel  
District 4

Don Bogner  
District 5



## AGENDA ITEM

## **AGENDA ITEM #6.B**

**AGENDA DATE:** November 8, 2023

**PRESENTED BY:** Jessica Susee, JCAB Coordinator

**AGENDA TOPIC:**  
Juvenile Corrections Board Education Representative Appointee Replacement

### **SUMMARY & BACKGROUND OF TOPIC:**

The Juvenile Corrections Advisory Board is comprised of members in accordance with the Statute of the State of Kansas #75-7044. One of the positions the BOCC is responsible for appointing on the JCAB is the Education Representative. Per KSA 75-7044(a)(4): "The education representative shall be an educational professional appointed by the board of county commissioners of the county or, if two or more counties are cooperating, by the boards of county commissioners of those counties."

The current Education Representative, David Patterson, no longer is employed by a Reno County school district or residing in Reno County, and a new appointment needs to be made by the BOCC.

This board vacancy and application has been publicly listed on the County's website and on social media since 6/29/23. Applications were received from Kyle Sawyer - Assistant Principal at Hutchinson High School, Shannon Steinert-Anderson - School Counselor for Holy Cross Catholic School, Lena Kisner - Executive Director of Reno County Education Cooperative (RCEC), Jenny Wilson - Director of Alternative Programs for USD 308. Current JCAB members were provided with all applications and asked for their recommendation for appointment from the pool of applicants. JCAB members voted to recommend Jenny Wilson for appointment.

### **ALL OPTIONS:**

Appoint Jenny Wilson to serve as the Educational Representative for the Juvenile Corrections Advisory Board for a term of 11/1/23-11/1/26.

Appoint another of the applicants.

Appoint none of the applicants and continue to seek additional applications.

Make an appointment on a later date.

### **RECOMMENDATION / REQUEST:**

Select and appoint an applicant to serve as the Education Representative on the Juvenile Corrections Advisory Board for a 3-year term of 11/1/23-11/1/26. JCAB members recommend appointment of Jenny L. Wilson for this position.

### **POLICY / FISCAL IMPACT:**

There is no fiscal or policy impact. David Patterson will continue to serve in his appointed role as Education Representative until a new appointment is made.





Juvenile Detention Center  
 Juvenile Intake & Assessment  
 Bob Johnson Youth Shelter

**RENO COUNTY YOUTH SERVICES**  
 219 West Second Ave.  
 Hutchinson, Kansas 67501  
 (620) 694-2500  
 Fax: (620) 694-2504  
 TDD: Kansas Relay Center 1-800-766-3777

October 25, 2023

Dear Commissioners,

The Juvenile Corrections Advisory Board is comprised of members in accordance with the Statute of the State of Kansas #75-7044. According to the statute some of the Juvenile Corrections Advisory Board's representatives shall be appointed as follows:

**The education representative shall be an educational professional appointed by the board of county commissioners of the county**

- Current appointee, David Patterson, is no longer employed or residing in Reno County and needs to be replaced.
- Please appoint a new representative for a 3-year term of 11/1/23-11/1/26.

I appreciate you taking the time to replace the current member. If you should have any questions, please call me at 694-2500.

Sincerely,

Jessica Susee  
 JCAB Coordinator/KDOC-JS Administrative Contact

I Daniel Friesen, Board of County Commission Chair reappoint appoint  
Name Title  
 \_\_\_\_\_, \_\_\_\_\_ to serve on the  
Name Title  
 Juvenile Corrections Advisory Board.

\_\_\_\_\_  
Signature Date



APPLICATION FOR APPOINTMENT TO  
JUVENILE CORRECTIONS ADVISORY BOARD  
EDUCATION REPRESENTATIVE

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Name:

Residence Address:

City:

State:

Zip:

Home Phone:

Cell-Phone:

Email:

Current or Previous Employment  
(Name of Business & Industry)

Availability during Business Hours  Yes  No

Preferred method of Contact  Phone  E-Mail

**NOTE: Applicants must be a Reno County education professional**

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

My entire educational career has been spent working in mental health, alternative education, and with youth who are going through the juvenile corrections process in varying degrees and stages. I have served on the board for the last JDC group home in Pratt, KS, and have also previously served as a tutor for RYCS students that attended Hutchinson High School. I believe that many times we as a society assume that our youth "knows better" about many of the laws, rules, and boundaries that they break, but through my career have found that it is often not the case. I truly believe that the most valuable asset you can give to a child is your time; and it is free. This position is near and dear to my heart, and I would love to continue to serve RENO COUNTY as an educational representative on the Juvenile Corrections Advisory Board. I believe that my 14 years of combined mental health, psychiatric hospital, special education and alternative education experiences, in addition to being a foster parent of an adjudicated youth myself, gives me a solid foundation to serve on this committee and positively impact the youth of RENO COUNTY.

*Jenny Wilson*

Signature of Applicant

07 / 06 / 2023

Date

# Signature Certificate

Reference number: 65HEA-UTAMY-2CKKE-J9KIK

## Signer

## Timestamp

## Signature

### Jenny Wilson

Email: wilson.jenny@usd308.com

Sent:

06 Jul 2023 19:42:00 UTC

Viewed:

06 Jul 2023 19:42:03 UTC

Signed:

06 Jul 2023 19:53:28 UTC



### Recipient Verification:

✓Email verified

06 Jul 2023 19:42:03 UTC

IP address: 207.178.99.226

Location: Hutchinson, United States

Document completed by all parties on:

06 Jul 2023 19:53:28 UTC

Page 1 of 1



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APPLICATION FOR APPOINTMENT TO
JUVENILE CORRECTIONS ADVISORY BOARD
EDUCATION REPRESENTATIVE

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) No

Name: Lena Mae Kisner

Residence Address: 1016 E 20th Ave

City: Hutchinson

State: KS

Zip: 67502

Home Phone: 620-665-8997

Cell-Phone: 620-665-8997

Email: lkisner@rcec610.org

Current or Previous Employment (Name of Business & Industry) Reno County Education Cooperative

Availability during Business Hours [X] Yes [ ] No

Preferred method of Contact [ ] Phone [X] E-Mail

NOTE: Applicants must be a Reno County education professional

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am the executive director of the Reno County Education Cooperative (RCEC). Our organization provides special education services to students with disabilities in the school districts of Nickerson/South Hutchinson, Fairfield, Pretty Prairie, Haven, and Buhler. I employ the staff and oversee the Transitional Learning Center (TLC) program in Hutchinson, a special-purpose day school for students with significant emotional/behavioral disabilities. It is not uncommon for students at the TLC or the high schools throughout the county to have some type of legal involvement. My staff works closely with juvenile probation officers assigned to students in our schools. This is my 8th year as the executive director of RCEC. Before that, I was a school psychologist with RCEC. In total, I have spent 21 years in public education serving Reno County schools, and am committed to ensuring positive outcomes for youth. Throughout my career, I have worked with law enforcement, social services, mental health agencies, advocacy groups, attorneys, and community corrections. I also served as a volunteer on the Citizens Review Board through CASA/Visions of Hope for over 8 years. I have been a foster parent. I have formal education and training in mental health, behavioral intervention, and best practices in education that I think will be useful to this board.

Lena Kisner

06 / 30 / 2023

Signature of Applicant

Date

# Signature Certificate

Reference number: AYBUZ-K3SU8-QZO8S-ANZ4R

Signer	Timestamp	Signature
<b>Lena Kisner</b> Email: lkisner@rcec610.org		
Sent:	30 Jun 2023 16:46:48 UTC	
Viewed:	30 Jun 2023 16:46:58 UTC	
Signed:	30 Jun 2023 17:09:19 UTC	
<b>Recipient Verification:</b> ✓Email verified	30 Jun 2023 16:46:58 UTC	IP address: 174.70.148.128 Location: Hutchinson, United States

Document completed by all parties on:  
30 Jun 2023 17:09:19 UTC

Page 1 of 1



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APPLICATION FOR APPOINTMENT TO  
JUVENILE CORRECTIONS ADVISORY BOARD  
EDUCATION REPRESENTATIVE

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date)

Name:

Residence Address:

City:

State:

Zip:

Home Phone:

Cell-Phone:

Email:

Current or Previous Employment  
(Name of Business & Industry)

Availability during Business Hours  Yes  No

Preferred method of Contact  Phone  E-Mail

**NOTE: Applicants must be a Reno County education professional**

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I am a Licensed School Counselor and a Licensed Professional Counselor for the state of Kansas. I am currently the school counselor for Holy Cross Catholic School. I spent 13 years as the Director and School Counselor for SouthWinds Academy a Kansas accredited virtual school working with residential facilities in the state. I have spent close to 30 years advocating for children, their education, and over health. Currently I have a private practice for mental health therapy as well as working as a school counselor for Holy Cross.

*Shannon Steinert-Anderson*

06 / 30 / 2023

Signature of Applicant

Date

# Signature Certificate

Reference number: 4A4JR-XZBAG-AKUXK-8FRWJ

Signer	Timestamp	Signature
<b>Shannon Steinert-Anderson</b> Email: tcup2015@gmail.com		
Sent:	30 Jun 2023 18:12:28 UTC	
Viewed:	30 Jun 2023 18:12:33 UTC	
Signed:	30 Jun 2023 18:24:22 UTC	
<b>Recipient Verification:</b> ✓Email verified	30 Jun 2023 18:12:33 UTC	IP address: 12.239.248.219 Location: Hutchinson, United States

Document completed by all parties on:  
30 Jun 2023 18:24:22 UTC

Page 1 of 1



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APPLICATION FOR APPOINTMENT TO
JUVENILE CORRECTIONS ADVISORY BOARD
EDUCATION REPRESENTATIVE

Are you presently serving on a County board, committee or commission? If so, which one(s)? (Please provide expiration term date) Juvenile Corrections Advisory Board

Name: Kyle M Sawyer

Residence Address: 45 Rambler Road

City: Hutchinson

State: KS

Zip: 67502

Home Phone: (620) 295-0839

Cell-Phone: (620) 295-0839

Email: sawyer.kyle@usd308.com

Current or Previous Employment (Name of Business & Industry)

USD 308 - Hutchinson High School

Availability during Business Hours

radio button

Yes

radio button

No

Preferred method of Contact

radio button

Phone

radio button

E-Mail

NOTE: Applicants must be a Reno County education professional

Please indicate below your reasons for wanting to serve on this board, committee, or commission. Tell what special knowledge, skills, experience, or background you possess that you believe are applicable to this board.

I currently serve as an assistant principal at Hutchinson High School. This will be my fifth year in this role at HHS. I'm interested in this role and board because we serve a number of students who are at-risk and have contact with the criminal justice system during their time in our school. I think I can provide a unique perspective to the board with my role in the largest school in Reno County. I also have education relevant to this board. Before going into education, I obtained a criminology degree from the University of Northern Iowa. I have background knowledge of the criminal justice system along with extensive experience in education. I am very interested in being a part of this board and providing a service to the community and county.

Kyle Sawyer

06 / 30 / 2023


Signature of Applicant

Date



# Signature Certificate

Reference number: YX39G-S3FSK-QV58S-ST6DY

Signer	Timestamp	Signature
<b>Kyle Sawyer</b> Email: sawyer.kyle@usd308.com		
Sent:	30 Jun 2023 14:08:11 UTC	
Viewed:	30 Jun 2023 14:08:16 UTC	
Signed:	30 Jun 2023 14:19:13 UTC	
<b>Recipient Verification:</b> ✓Email verified	30 Jun 2023 14:08:16 UTC	IP address: 104.186.96.46 Location: Hutchinson, United States

Document completed by all parties on:  
30 Jun 2023 14:19:13 UTC

Page 1 of 1



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## AGENDA ITEM

## **AGENDA ITEM #7.A**

**AGENDA DATE:** November 8, 2023

**PRESENTED BY:** Reno County/City of Hutchinson Opioid Settlements Funds Advisory Oversight Committee Members

**AGENDA TOPIC:**

Reno County/City of Hutchinson Fights Addiction Fund Grant Program Cycle 1 Recipients

**SUMMARY & BACKGROUND OF TOPIC:**

Over 100,000 people died as a result of the overdose epidemic from September 2020 to September 2021. Approximately 75,000 of those deaths involved opioids, most of which were due to synthetic opioids such as fentanyl. Settlements have been reached with several opioid distributors and outline core abatement strategies to address the opioid crisis. Given the short-term nature of the funds, prioritization is given to fading projects in need of one-time or start-up costs, and spending the litigation money on strategies to save lives from prescription opioid misuse and illicit opioid use is essential.

In order to best meet the needs of our community, the Reno County Health Department convened a committee, the Opioid Settlement Funds Advisory Oversight Committee, made up of a variety of community stakeholders who have looked at the data available for Reno County, identified goals and measures of success for the City of Hutchinson and Reno County as a whole, as well as, identified the abatement strategies that should be prioritized.

This committee was tasked with making sure that the Reno County Fights Addiction Fund is spent in a way that saves lives from prescription opioid misuse and illicit opioid use, while also coming alongside efforts currently happening within Reno County.

The Reno County/City of Hutchinson Opioid Settlement Funds Advisory Oversight Committee received eight (8) applications in response to the Request for Proposal (RFP).

In the committee's opinion, four of the applications met the requirement(s) outlined in the RFP:

1. Teen Intervene early education prevention, Horizons Mental Health Center: Early intervention education and substance use treatment referrals between Reno County School Districts and Horizons Mental Health Center.: \$19,251
2. Reno Connections, United Way of Reno County: An effort to address navigation and referrals of systems known as the Reno Connections approach the theory that no matter where an individual starts they will be connected warmly to the appropriate resources by a Kansas Certified Peer Mentor: \$25,000

3. Reno County First Time Drug Felony Diversion Program, Reno County District Attorney and Community Corrections: Assistance in funding a newly created program: \$25,000

4. Medication Assisted Treatment for Reno County, PrairieStar Health Center: provides an evidence-based Medication Assisted Treatment (MAT) program in Reno County. Funds will be used to pay for Narcan and Suboxone (opioid overdose prevention and treatment medications) for uninsured and underserved patients who cannot afford the cost of these medications: \$25,000

We are asking The City of Hutchinson to fund the Teen Intervene early education prevention and Reno Connections programs, (recipient 1 and 2 above), for a total of \$44,251.

**We are asking Reno County to fund the Reno County First Time Drug Felony Diversion Program and the Medication Assisted Treatment for Reno County, (recipient 3 and 4 above), for a total of \$50,000.**

**ALL OPTIONS:**

1. Approval of the Opioid Settlement Funds Advisory Oversight Committee’s recommendations to fund the Reno County First Time Drug Felony Diversion Program and the Medication Assisted Treatment by PrairieStar in the amount of \$25,000 each, for a total of \$50,000 from the Municipalities Fights Addiction Fund.
2. Deny the Opioid Settlement Funds Advisory Oversight Committee’s recommendations.

**RECOMMENDATION / REQUEST:**

Approval of the Opioid Settlement Funds Advisory Oversight Committee’s recommendations to fund the Reno County First Time Drug Felony Diversion Program and the Medication Assisted Treatment by PrairieStar in the amount of \$25,000 each, for a total of \$50,000 from the Municipalities Fights Addiction Fund.

**POLICY / FISCAL IMPACT:**

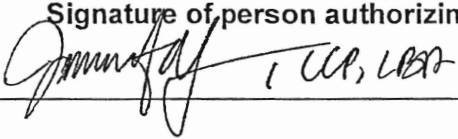
Reno County created the Municipalities Fights Addiction fund pursuant to state legislation of municipalities creating a budget fund for the Opioid settlement funds. The current balance of this fund is \$166,924.77 with \$155,368.43 of that being received in 2023.

# **Reno County/Hutchinson Fights Addiction Fund Grant Program**

**Request for Proposals Applications Due:**

**October 16, 2023 @ 4:30 pm**

## Reno County/Hutchinson Fights Addiction Fund Grant Program

General	
Date: 10/12/2023	SAM UEI Number: NMRNPYXMBP15
Entity Name: Horizons Mental Health Center, Inc.	Federal Tax ID: 48-0970362
Main Contact Name: Jennifer Schreiner, LCP, LBA	Main Contact Title: Clinical Director
Position of person authorizing submittal: Clinical Director, Horizons Mental Health Center	Signature of person authorizing submittal: 
Project/Program Title: Teen Intervene early education prevention	
<p><b>Applicant Type:</b> (check all that apply)</p> <p><input checked="" type="checkbox"/> Non-Profit organization  <input type="checkbox"/> Faith-Based organization  <input type="checkbox"/> For Profit/Non-Profit Partnerships</p>	
<p><b>Project/Program Type:</b> (Please briefly describe the proposed project/program)</p> <p>Early intervention education and substance use treatment referrals between Reno County school districts and Horizons Mental Health Center.</p>	
<p><b>Total project cost:</b> \$ 19,251.00                      (Max Grant Amount \$25,000.00)</p>	<p><b>Total Admin Cost:</b> \$ 1,500.00                      (Not to Exceed 10% of Total Grant Award)</p>
<p><b>Is this a phased in Project?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/></p> <p>If yes, how many phases? ____                      During how many years? ____                      Project is currently in phase: ____</p>	
<p><b>How soon can your program/project begin?</b> <u>November 2023</u></p>	

**1. Applicant Contact Information**

Authorized Representative Name: Jennifer Schreiner  
Authorized Representative Title: Clinical Director  
Mailing Address Line 1: 1600 N. Lorraine, Ste. 202  
Mailing Address Line 2:  
City: Hutchinson  
State: Kansas  
Zip Code: 67501  
Physical Address Line 1: 1600 N. Lorraine, Ste. 202  
Physical Address Line 2:  
Physical Address City: Hutchinson  
Physical Address State: Kansas  
Physical Address Zip Code: 67501  
Phone Number: 620-663-7595  
E-Mail Address: schreinerj@hmhc.com

**2. Application Preparer Contact Information (If different from Applicant Contact Information)**

Firm Name: Horizons Mental Health Center  
Contact Name: Lyndsay Seymour  
Mailing Address Line 1: 1600 N. Lorraine, Ste. 202  
Mailing Address Line 2:  
City: Hutchinson  
State: Kansas  
Zip Code: 67501  
Physical Address Line 1: 1600 N. Lorraine, Ste. 202  
Physical Address Line 2:  
Physical Address City: Hutchinson  
Physical Address State: Kansas  
Physical Address Zip Code: 67501  
Phone Number: 620-663-7595  
E-Mail Address: seymourl@hmhc.com

**3. Partner Agency Contact Information (if applicable)**

Will this project/program be implemented with the assistance of a partner agency? | Yes |  No

Partner Agency Name:  
Contact Name:  
Mailing Address 1:  
Mailing Address 2:  
City:

#### 4. Project Description

Please be sure this description includes all major project components and clearly states what the program/ project seeks to accomplish, as well as how your program/project addresses any or all the priorities:

*Start Narrative here*

Early intervention and education has led to young adolescents-teens understanding the risks of opioid use, deciding not to use those substances, and thereby greater impacting the community. Currently within Kansas, there are a few substance use treatment facilities that utilize an evidence-based curriculum and partner with their local school districts to provide this curriculum to the students. Those school systems and substance use treatment facilities have found that by providing this training to the students, there has been an increase in treatment referrals and a better understanding in their community about opioid use.

Currently, there is no intervention program in Reno County school districts to educate children on the challenges and risk they face when using an opioid. Our goal is to collaborate and partner with our local and county school districts to provide an evidence-based early intervention education program. We know and understand the importance of reaching young people earlier to have them learn about the difficulties and risks that come with using opioids.

Our staff would utilize the evidence-based training, "Teen Intervene Curriculum: Using Brief Intervention with Substance-Abusing Adolescents". The evidence-based training was developed by the Hazelden Betty Ford Foundation. This training provides an opportunity to make change in our community as youth gain information to take responsibility for self change. This curriculum was created for youth ages 12-19 years old to help them gain insight into risk of substance use, the reasons why they started using, and insight into other choices available to them and how to make those changes permanent in their life. It also provides an opportunity for the parents to engage in treatment to support and enhance change. This training will provide tools to the school administration and staff to identify those students that are in need of a more specialized treatment setting or request additional support.

We would like to provide this training in presentation to 14 middle and high schools within Reno County. We anticipate this would affect 5,000 students and school staff.

We foresee creating partnerships with the schools to initiate referrals for Substance Use treatment and/or preventative education beyond the classroom with the Teen Intervene curricula in a 3 part session format for the youth, and provide additional treatment opportunities at our site, or provide referrals for any intensive treatment recommendations, if needed.

Horizons Mental Health Center staff trained in substance abuse will educate the community through the Teen Intervene curriculum from the Hazelden Betty Ford Foundation. This training program will provide our licensed counselors and case manager the most up to date facts, information, and techniques or educating adolescents and teens in an effort to prevent and decrease opioid misuse in our community.

5. **Project Type.** *Please describe how this project/program will address prescription opioid misuse and/or illicit opioid use.*

*Start Narrative here*

Opioid misuse and illicit use will be addressed through the specifically designed early intervention presentations from the Teen Intervene training, to the youth and school staff, as well as, during any additional treatment time with the youth and parents when they are referred to Horizons Mental Health Center. The training materials have information specific to opioid issues. Topics specific to Opioid use are:

- Definition
- History of opioids
- Overdose and withdrawal
- Medications for Opioid Use Disorder
- Substance Use Disorder
- Sexual Assault and Addictive Substances
- Stigma
- Prevention
- Getting help



6. **Areas to be Served.** Please describe what areas of Reno County and/or the City of Hutchinson that will be affected by your program/project.

*Start Narrative here*

Our goal is to work with the following school districts in Reno County:

USD 308

USD 309

USD 311

USD 312

USD 313

7. **Community Served.** Please describe what Community will be served by your program/project.

*Start Narrative here*

The targeted area and population will be children from 5-18 in Reno County communities.

We anticipate the opportunity to extend the program through community outreach and deliver presentations to businesses, civic, and church organizations.

Through these efforts, we will impact the community areas of Hutchinson, Nickerson, Pretty Prairie, Haven and Buhler in Reno County.

8. **Partner Agency?** Will this program/project be implemented in collaboration or partnership with another organization? If so, please explain the nature of the collaboration. **For-profits must partner with Non-profit to be eligible for the grant.**

*Start Narrative here*

Our goal is to partner with the Reno County School Districts as we would provide early intervention presentations in the schools to the youth and staff at least once during the grant period, with the availability to return multiple times if requested to talk with smaller groups. In turn, the schools will partner through referrals to Horizons Mental Health Center, Inc. for any students they recognize need additional treatment support including Substance Use Assessments, additional early intervention education, non-intensive outpatient treatment, and/or a referral to a more intensive treatment facility. All of the school districts have been contacted and invited to partner in our efforts. Supporting documentation is included with this grant proposal.

In addition, Reno County Sheriff's department, South Hutchinson Police department, Haven Police department, and Buhler Police department.

<b>9. Program/Project Budget</b>			
<b>Description of Expense</b>	<b>Grant Funding Requested</b>	<b>Other Secured Funding Source(s)</b>	<b>Total Cost Amount</b>
<b><u>Program/Project Costs</u></b>			
Teen Intervene training	\$5139.00	\$0.00	\$5139.00
Supplemental training materials	\$2359.00	\$0.00	\$2359.00
Travel costs	\$273.00	\$0.00	\$273.00
Employee work time	\$9780.00	\$0.00	\$9780.00
Printing	\$200.00	\$0.00	\$200.00
<b><i>Program/Project Cost Subtotal:</i></b>	<b>\$17,751.00</b>	<b>\$0.00</b>	<b>\$17,751.00</b>
<b><u>Administration Costs</u></b>			
Administrative duties	\$1500.00	\$0.00	\$1500.00
<b><i>Administration Subtotal:</i></b>	<b>\$1500.00</b>	<b>\$0.00</b>	<b>\$1500.00</b>
<b>TOTAL PROJECT COST:</b>	<b>\$19,251.00</b>	<b>\$0.00</b>	<b>\$19,251.00</b>
<p><i>Please describe how you will ensure funding will be allocated and spent by <b>December 31, 2024</b>.</i></p> <p><b>We will begin with connecting and scheduling with the school districts to discuss presentations and time frames to do them. Substance treatment counselors and case manager will complete the Teen Intervene training. Presentations will be completed at the schools. Referrals will be received and Substance Use Assessments and treatment will be conducted throughout 2024.</b></p> <p><b>We will continue to communicate with the school districts in partnership.</b></p>			

**SUBMISSION OF APPLICATIONS**

The application can be submitted electronically only.

• **Electronic Submission:**

- o An electronic copy of the application and supporting materials (e.g., project support letters from partners) in pdf format must be submitted to the Opioid Settlement Funds Advisory Oversight Committee no later than 4:30 pm, on October 16, 2023. The emailed proposal must be less than 15 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving the grant award.

Email proposal to: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org)

**Certification by Authorized Representative**

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- CS* 1. As Authorized Representative, he/she has been authorized to file this application
- CS* 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- CS* 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project/program.
- CS* 4. The project/program budget provided in this application form includes all funding requested from all sources of funding proposed for this project/program; and
- CS* 5. The Applicant acknowledges that all funds are subject to approval by the Reno County Commission and the City of Hutchinson City Council

### **Application Completeness Checklist**

*In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.*

   **Provide documentation supporting any Partnership and/or Collaborative efforts**  
Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the program/project.

       **Provide documentation to support any Match funding sources**  
For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the "Amount/Dollar Value" column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

       **Provide any letters of support for your program/project. (If applicable)**

### **Submittal Information**

For all programs, send one (1) **electronic copy** of the Application.

Email: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) (**Must be less than 15 megabytes in size.**)

For any technical issues submitting your application please contact Candace Davidson at [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) Please describe the technical issue that you are having, and someone will address the concern within 2 business days. Any technical issues that prevent on-time submission will be considered at the time of late submission.

Please make sure to sign and date your application. Any applications returned that are not signed will not be considered.



Lyndsay Seymour <seymourl@hmhc.com>

---

## Grant

1 message

---

Anderson, Ashley <andersona@usd311.com>  
To: seymourl@hmhc.com

Thu, Oct 12, 2023 at 12:54 PM

Hi Lindsay,

I received your email about the Substance Use Treatment program... keep me posted about the grant status and we'd be interested in partnering with you.

*Ashley Anderson*  
SUPERINTENDENT  
PRETTY PRAIRIE USD #311

Outreach to School Districts -

10/12/23

Hutchinson -Superintendent office phone call, left a message

Nickerson - Amy Jones - sent email and received and email response and confirmation to partner

Pretty Prairie - sent email to Ashley Anderson, superintendent

Buhler - called and Cindy Couchman left a message for Superintendent

Haven - - sent email to Craig Idacnage, Haven Schools

10/13/23

Response voicemail from Prairie Hills Middle School, Hutch, Randle Rank, Asst. Principle Krystal Young, Director of Special Programs and Redesign, Hutchinson Schools called back and left a voicemail.

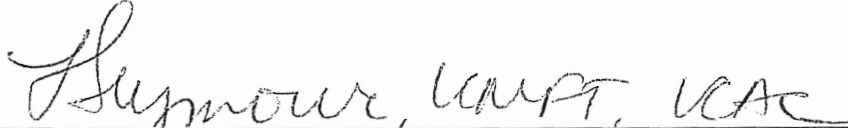
10/16/23

Returned call to Prairie Hills, left a voicemail

Returned call to Krystal Young, left a voicemail

**Application**  
**Signature**

Please note: Original signatures are required for each application.  
forsee creating partnersh

  
\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Lyndsay Seymour, LCMFT, LCAC	Substance Treatment Dept. Manager	10/16/2023
_____ TYPED NAME	_____ TYPED TITLE	_____ DATE

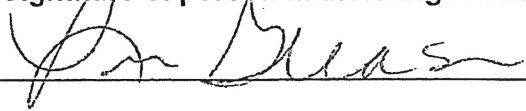
# **Reno County/Hutchinson Fights Addiction Fund Grant Program**

**Request for Proposals Applications Due:**

**October 16, 2023 @ 4:30 pm**



## Reno County/Hutchinson Fights Addiction Fund Grant Program

General	
Date: 10/11/2023	SAM UEI Number:
Entity Name: United Way of Reno County	Federal Tax ID: 48-106306
Main Contact Name: Valerie Taylor	Main Contact Title: Community Impact Coordinator
Position of person authorizing submittal: Lisa Gleason, Executive Director	Signature of person authorizing submittal: 
Project/Program Title: Reno Connections	

**Applicant Type:** (check all that apply)

- Non-Profit organization
- Faith-Based organization
- For Profit/Non-Profit Partnerships

**Project/Program Type:** (Please briefly describe the proposed project/program)  
 An effort to address navigation and referrals of systems known as the Reno Connections approach-the theory that no matter where an individual starts, they will be connected warmly to the appropriate resources by a Kansas Certified Peer Mentor.

<b>Total project cost:</b> \$25,000 <i>(Max Grant Amount \$25,000.00)</i>	<b>Total Admin Cost:</b> \$2,500 _____ <i>(Not to Exceed 10% of Total Grant Award)</i>
--	---

Is this a phased in Project? Yes • No  N/A

If yes, how many phases? 3

During how many years? 1

Project is currently in phase: 1

How soon can your program/project begin? Day one of the grant approval.

**1. Applicant Contact Information**

**Authorized Representative Name:** Valerie Taylor

**Authorized Representative Title:** Community Impact Coordinator

**Mailing Address Line 1:** P.O. Box  
2230

**Mailing Address Line 2:**

**City:** Hutchinson

**State:** Kansas

**Zip Code:** 67504

**Physical Address Line 1:** 111 N. Walnut Suite B

**Physical Address Line 2:**

**Physical Address City:** Hutchinson

**Physical Address State:** Kansas

**Physical Address Zip Code:** 67501

**Phone Number:** 620-669-9329

**E-Mail Address:** Vtaylor@unitedwayofrenocounty.org

**2. Application Preparer Contact Information (If different from Applicant Contact Information)**

**Firm Name:**

**Contact Name:**

**Mailing Address Line 1:**

**Mailing Address Line 2:**

**City:**

**State:**

**Zip Code:**

**Physical Address Line 1:**

**Physical Address Line 2:**

**Physical Address City:**

**Physical Address State:**

**Physical Address Zip Code:**

**Phone Number:**

**E-Mail Address:**

**3. Partner Agency Contact Information (if applicable)**

Will this project/program be implemented with the  
assistance of a partner agency?

Yes

No

**Partner Agency Name:**

**Contact Name:**

**Mailing Address 1:**

**Mailing Address 2:**

**City:**

#### 4. Project Description

Please be sure this description includes all major project components and clearly states what the program/ project seeks to accomplish, as well as how your program/project addresses any or all the priorities:

*Start Narrative here*

One gap identified at the state and local level is navigating services and referrals between the social service sector and our high-risk individuals with or prone to opioid use disorder in Reno County. With significant risk comes great need, and the social service sector in Reno County is both deep and wide. Our collective effort to address navigation and referrals has emerged as the Reno Connections approach—the theory that no matter where an individual starts, they will be connected warmly to the appropriate resources. This theory has served nearly 300 individuals and families during its first year of operation, connecting them with over 600 resources to help propel lives forward.

Reno Connection agencies work directly with individuals to first help meet immediate needs, then identify all services that individuals are entitled to make cross-sector referrals. Reno Connections is currently at capacity with only one staff member. This staff member is funded through the Early Childhood Block Grant, prioritizing families with children 0-5. With the expansion of Reno Connections to include a Kansas Certified Peer Mentor, those individuals with or prone to opioid use disorder will have a person with lived experience to walk beside them as they are connected to all services they are qualified to receive in a much timelier matter. The Reno Connections Kansas Certified Peer Mentor will utilize resources such as Naloxone and its training, substance use treatment centers, social and medical detox, local recovery meetings, 2-1-1, DCF, mental health providers, housing options including traditional independent living and supportive recovery housing, and they will be the local expert on what qualifications an individual may need to meet to have specific services available to them. They will help identify and refer family members to other services utilizing the existing care coordinator as they coordinate with the community to stabilize the entire family unit. The care coordinator and KCPM will accomplish this by holding available hours at multiple locations, such as Noel Lodge, Oxford Homes, and Hutchinson Public Library, meeting individuals where they tend to seek help.

Reno Connections collects data from the people they serve using Maaclink tracking software. This software captures demographics and tracks services provided and referrals made. Reports are easily generated based on specific information that is requested. This information can provide relevant information for the mid-term and final reports.

As mentioned, Reno Connections is at capacity, with only one staff member providing direct services and another supervising the program. The first step is for the current supervisor to complete the Kansas Certified Training for KCPM supervision. This training is free, and the current supervisor is eligible to oversee the KCPM per Kansas State Regulations. After hiring a KCPM, the final step is to train this individual in the Reno Connections approach.

Recovery support funds will address identified gaps in our current system. These gaps are transportation, personal documentation, and mental health medication costs. Lack of transportation is one reason a person does not make movements forward. Providing bus tickets for individuals to travel to appointments, work, and services they are being referred to will help bridge the gap. Reno Connections currently assists with obtaining personal identification to secure employment, housing, and some community services. The KCPM would access funds to pay for the cost associated with driver's licenses/identification cards and birth certificates needed to secure employment. By reducing the risk of self-medicating using illicit and prescription opioids,

the KCPM will have access to a United Ways prescription savings card and support funds to help pay for the first-time cost of prescribed mental health medications for those who do not have the means to do so.



**5. Project Type.** *Please describe how this project/program will address prescription opioid misuse and/or illicit opioid use.*

*Start Narrative here:*

Reno Connections currently addresses prescription opioid misuse and illicit opioid use by being a low-barrier program. This means that everyone seeking support can engage in services at no cost, including those under the influence. Library staff utilize Reno Connections as a support for those who appear to be intoxicated to the current care coordinator. Adding a KCPM will provide a nontraditional entry point for individuals in a setting that is less restrictive for a person who has life experience and expertise in community resources.

**9. Program/Project Budget**

Description of Expense	Grant Funding Requested	Other Secured Funding Source(s)	Total Cost Amount
<b><u>Program/Project Costs</u></b>			
KCPM Salary	\$17,500.00	\$0.00	\$0.00
Marketing	\$1,000.00	\$0.00	\$0.00
Equipment (laptop)	\$1,000.00	\$0.00	\$0.00
Recovery Supports	\$3,000.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
<b>Program/Project Cost Subtotal:</b>	\$0.00	\$0.00	\$0.00
<b><u>Administration Costs</u></b>			
Financial Oversight	\$1,500	\$0.00	\$0.00
Supervision	\$1,000.00	\$0.00	\$0.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
<b>Administration Subtotal:</b>	\$0.00	\$0.00	\$0.00
<b>TOTAL PROJECT COST:</b>	\$25,000	\$0.00	\$0.00

*Please describe how you will ensure funding will be allocated and spent by **December 31, 2024**.*

Reno County will create a monthly disbursement report to ensure we are on target to spend the allocated funds by December 31, 2024. If adjustments are needed, they will be made in a timely matter.

**6. Areas to be Served.** *Please describe what areas of Reno County and/or the City of Hutchinson that will be affected by your program/project.*

*Start Narrative here*

Reno Connections is a program that serves all of Reno County. Receiving walk-in clients at the Hutchinson Public Library and referrals from the community. Two hundred twenty-five referrals were made to Reno Connections in the last year, including those from Oxford Homes, the City of Hutchinson, Medical Offices, and word of mouth.

**7. Community Served.** *Please describe what Community will be served by your program/project.*

*Start Narrative here*

The community of Reno County will be served. The low-barrier nature of Reno Connections also means that all individuals experiencing active misuse of prescribed opioids and illicit opioids or are in recovery will receive services despite any limiting restrictions other programs have in place.

**8. Partner Agency?** *Will this program/project be implemented in collaboration or partnership with another organization? If so, please explain the nature of the collaboration. **For-profits must partner with nonprofits to be eligible for the grant.***

*Start Narrative here*

Not applicable

**SUBMISSION OF APPLICATIONS**

The application can be submitted electronically only.

• **Electronic Submission:**

- o An electronic copy of the application and supporting materials (e.g., project support letters from partners) in pdf format must be submitted to the Opioid Settlement Funds Advisory Oversight Committee no later than 4:30 pm, on October 16, 2023. The emailed proposal must be less than 15 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving the grant award.

Email proposal to: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org)

**Certification by Authorized Representative**

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- 1. As Authorized Representative, he/she has been authorized to file this application
- 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project/program.
- 4. The project/program budget provided in this application form includes all funding requested from all sources of funding proposed for this project/program; and
- 5. The Applicant acknowledges that all funds are subject to approval by the Reno County Commission and the City of Hutchinson City Council



### Application Completeness Checklist

In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.

\_\_\_\_ **Provide documentation supporting any Partnership and/or Collaborative efforts**

Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the program/project.

\_\_\_\_ **Provide documentation to support any Match funding sources**

For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the "Amount/Dollar Value" column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

\_\_\_\_ **Provide any letters of support for your program/project. (If applicable)**

### **Submittal Information**

For all programs, send one (1) **electronic copy** of the Application.

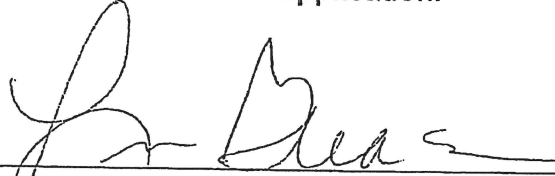
Email: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) (**Must be less than 15 megabytes in size.**)

For any technical issues submitting your application please contact Candace Davidson at [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) Please describe the technical issue that you are having, and someone will address the concern within 2 business days. Any technical issues that prevent on-time submission will be considered at the time of late submission.

Please make sure to sign and date your application. Any applications returned that are not signed will not be considered.

Application  
Signature

Please note: Original signatures are required for each application.



---

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Lisa Gleason

TYPED NAME

Executive Director

TYPED TITLE

10/13/23

DATE

# **Reno County/Hutchinson Fights Addiction Fund Grant Program**

**Request for Proposals Applications Due:**

**September 25, 2023 @ 4:30pm**

# Reno County/Hutchinson Fights Addiction Fund Grant Program

General	
Date:	SAM UEI Number:
Entity Name: Reno County District Attorney and Reno County Community Corrections	Federal Tax ID:
Main Contact Name: Thomas Stanton	Main Contact Title: Reno County District Attorney
Position of person authorizing submittal: Reno County District Attorney	Signature of person authorizing submittal:
Project/Program Title: Reno County First-Time Drug Felony Diversion Program	
<p>Applicant Type: (check all that apply)</p> <p> <input checked="" type="checkbox"/> Non-Profit organization  <input type="checkbox"/> Faith-Based organization  <input type="checkbox"/> For Profit/Non-Profit Partnerships         </p>	
Project/Program Type: (Please briefly describe the proposed project/program)	
Total project cost: \$ \$25,000 <i>(Max Grant Amount \$25,000.00)</i>	Total Admin Cost: \$ _____ <i>(Not to Exceed 10% of Total Grant Award)</i>
Is this a phased in Project? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	
If yes, how many phases? ____ During how many years? ____ Project is currently in phase: ____	
How soon can your program/project begin? <u>January 1, 2024</u>	

**1. Applicant Contact Information**

Authorized Representative Name: Thomas R. Stanton

Authorized Representative Title: Reno County District Attorney

Mailing Address Line 1: 206 W. 1<sup>st</sup> Avenue

Mailing Address Line 2: Fifth Floor

City: Hutchinson

State: Kansas

Zip Code: 67501

Physical Address Line 1: Same

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number: 620-694-2715

E-Mail Address: thomas.stanton@renogov.org

**2. Application Preparer Contact Information (If different from Applicant Contact Information)**

Firm Name:

Contact Name:

Mailing Address Line 1:

Mailing Address Line 2:

City:

State:

Zip Code:

Physical Address Line 1:

Physical Address Line 2:

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number:

E-Mail Address:

**3. Partner Agency Contact Information (if applicable)**

Will this project/program be implemented with the

assistance of a partner agency?  Yes  No

Partner Agency Name: Reno County

Community Corrections

Contact Name: Randy Regehr

Mailing Address 1: 115 W. 1<sup>st</sup> Avenue

Mailing Address 2:

City: Hutchinson, Kansas 67501

#### 4. Project Description

Please be sure this description includes all major project components and clearly states what the program/ project seeks to accomplish, as well as how your program/project addresses any or all the priorities:

The Reno County District Attorney's Office is applying for assistance in funding a newly created First-Time Drug Diversion Program . The program is made possible by a 2021 amendment to KSA 21-2907 which allows the District Attorney to enter into a Memorandum of Understanding with Community Corrections for the supervision of the first-time felony drug offenders. The program, which is slated to begin on January 1, 2024, would allow the participant the opportunity to obtain drug treatment and other supporting services without first having been convicted of possession of controlled substance. Upon successful completion of diversion, the participant will receive a dismissal with prejudice of the criminal case filed against him/her, and would be immediately entitled to seek expungement for the arrest and prosecution in the matter.

Only 10% to 20% of those with substance abuse disorders receive treatment. In Reno County, approximately 90% of the treatment services are reserved for those within the criminal justice and/or Child Need of Care (CINC) systems. This means that the majority of those who receive treatment for substance abuse disorders do so through the legal system. Currently, only those defendants who are convicted become eligible for funding sources that can help treat them for their substance abuse disorders. However, if a portion of those defendants could enter the system and receive treatment and other support services without having to be convicted of the crime charged, those defendants would have the opportunity to lead rewarding, drug-free lives without having to contend with the stigma of a felony drug conviction on their records.

The current staff of the District Attorney's Office Diversion Section does not have the resources to supervise felony drug defendants on diversion. The best practices for dealing with these types of supervision requires, in part, frequent, random, unannounced drug testing, professional substance abuse disorder treatment, and experienced supervising authorities with the knowledge and resources to help those on diversion obtain abstinent, productive and fulfilled lives. The Kansas Legislature has made it possible for the Reno County District Attorney's Office to have a diversion program wherein the participants are supervised by Community Corrections. Funding for such programs, however, has not been established by the Legislature. The diversion program is currently designed to be funded via costs and fees paid by the participants, and by any state-funded programs available to Community Corrections to help supervise this legislatively enacted partnership.

Randy Regehr, the Director of Community Corrections for Reno County, has estimated the cost of supervision for the first-time felony diversion program to be approximately \$986 per participant. The program is designed to require participants to pay \$500 in supervision costs during the term of their diversion. This leaves a gap of approximately \$500 per participant. The District Attorney's

Office believes that the diversion program may bring in as many as 50 participants per year. The \$25,000 grant being applied for here would cover the gap between the participant's required fees and the cost of supervision.

This program meets requirements of several areas for the use of of opioid settlement funds and the RFP for this grant. Reno County Community Corrections makes use of Medication Assisted Treatment in its treatment and recovery support services. For participants who may be pregnant, Community Corrections provides evidence-based treatment and recovery services specifically relating to pregnant women. The First Time Felony Drug Diversion Program specifically addresses needs of Criminal Justice Involved Persons who are in need of recovery services and other support systems to aid in the recovery from substance abuse disorders.

The reason that opioid mitigation funds exist is that the actions of pharmaceutical companies ignored the danger of the substances they created and distributed resulting in serious substance abuse disorders for those who used controlled substances under the supervision of physicians and the danger of the unsupervised use of these drugs as a result of the diversion of these drugs from proper use to illegal distribution. Those persons who find themselves with substance abuse disorders that have resulted in

involvement in the criminal justice system are the true victims that the opioid mitigation funds are designed to assist. The treatment provided through this program will be instrumental in preventing future overdose deaths in the target population.

A diversion program provides warm handoff opportunities within of the program. The DA's diversion staff and the personnel at Community Corrections do not take a judgmental approach to the participants. The staff of the District Attorney's Office understands that the program is there to help persons with substance abuse disorder and any co-occurring issues to improve their lives, and the staff at Reno County Community Corrections have the quantum of experience in helping those with substance abuse disorders. This results in a patient-oriented process from evaluation to treatment to aftercare with any necessary MAT included. The Community Corrections staff also works to help the participant with employment, education, and housing opportunities, resulting in a holistic approach. All the efforts of the diversion program are designed to be implemented in a trauma-informed, culturally sensitive, and equitable manner. Additionally, the diversion model of dealing with persons with substance abuse disorders has been found to rely on evidence-based concepts and programming. (See attached Multisite Evaluation of Prosecutor-Led Diversion Programs)



(Open File for Multisite Evaluation of Prosecutor-Led Diversion Programs Document)



Pretrial\_Diversion\_  
Overview\_ProvRel.p

**5. Project Type.** *Please describe how this project/program will address prescription opioid misuse and/or illicit opioid use.*

This program will address prescription opioid misuse or illegal opioid use by dealing directly with those who have confirmed substance abuse disorders and by giving them the treatment, support, and supervision needed to reverse course of improper or illegal opioid use in their lives while mitigating the stigma involved with an arrest and conviction for possession of controlled substances.

6. **Areas to be Served.** *Please describe what areas of Reno County and/or the City of Hutchinson that will be affected by your program/project.*

This program will reach all areas of Reno County. The Reno County District Attorney's Office prosecutes all cases involving felony possession of controlled substances within the boundaries of the county. Therefore, any person within Reno County who is arrested and charged for first time felony drug possession and who meets the admissions or requirements and criteria will have access to this program.

7. **Community Served.** *Please describe what Community will be served by your program/project.*

This program directly addresses those who enter the criminal justice system because of their substance abuse disorder. This program will also positively affect the families of those persons by assisting them returning to a drug-free life. The community at large will benefit because of reduced incarceration costs and the societal impact of persons in recovery being able to obtain employment and contribute to the community as productive citizens. This program specifically assists in this area by the dismissal of charges involving the possession of controlled substances. Convictions carry with them limitations on employment and housing the successful completion of diversion will eliminate.

8. **Partner Agency?** *Will this program/project be implemented in collaboration or partnership with another organization? If so, please explain the nature of the collaboration. **For-profits must partner with Non-profit to be eligible for the grant.***

The Reno County District Attorney's Office will partner with Reno County Community Corrections in this program. Community Corrections will supervise those on diversion and supply the treatment and recovery services needed to assist the participant in the successful completion of the program. Community Corrections partners with the Substance Abuse Center of Kansas (SACK) to provide treatment for its clients, and SACK provides MAT services to its clients.

<b>9. Program/Project Budget</b>			
<b>Description of Expense</b>	<b>Grant Funding Requested</b>	<b>Other Secured Funding Source(s)</b>	<b>Total Cost Amount</b>
<b><u>Program/Project Costs</u></b>			
Personnel for Participant Supervision	\$20,180	\$23,750 #	\$43,930
Operations (Drug Testing, Treatment, etc.)	\$4,820	\$0.00	\$5,433
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
<b><i>Program/Project Cost Subtotal:</i></b>	<b>\$25,000</b>	<b>\$0.00</b>	<b>\$49,363</b>
<b><u>Administration Costs</u></b>			
Input Line-item 1	\$0.00	\$0.00	\$0.00
Input Line-item 2	\$0.00	\$0.00	\$0.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
<b><i>Administration Subtotal:</i></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL PROJECT COST:</b>	<b>\$25,000</b>	<b>\$0.00</b>	<b>\$43,930</b>

# The cost of supervision in the program has been provided by Randy Regehr of Community Corrections. The costs are calculated assuming 50 diversion participants per year. Each participant is required to pay \$500 in supervision fees for an anticipated funding amount of \$25,000. However, the controlling statute provides for determination by the District Attorney regarding waiving of fees for truly indigent participants. I expect that no more than 5% of the applicants will receive a waiver of fees (\$1,250 total) resulting in matching funds of at least \$23,750.

***Please describe how you will ensure funding will be allocated and spent by December 31, 2024.***

All funding received through this grant will be deposited into a reserve fund with Reno County and will be used exclusively to fund the supervision of those on diversion. The cost of supervision is likely to exceed any funds received from this grant based on the need in some cases to place a participant into treatment more than once, or the need to place the participant in outpatient treatment once inpatient treatment completed. The Memorandum of Understanding to be entered into by the Reno County District Attorney's Office and Reno County Community Corrections includes a provision under the provisions of the statute that allows the District Attorney to waive fees upon a showing of indigency. While we do not expect this to be the rule, there will be exceptions resulting in the reduced amount the supervision fees being supplied by the participant. It is expected that the program will likely need the anticipated participation population 50 persons, and there is no doubt that any funds received this grant will be used in 2024.

## SUBMISSION OF APPLICATIONS

The application can be submitted electronically only.

- **Electronic Submission:**

- o An electronic copy of the application and supporting materials (e.g., project support letters from partners) in pdf format must be submitted to the Opioid Settlement Funds Advisory Oversight Committee no later than 4:30 pm, on September 25, 2023. The emailed proposal must be less than 15 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving the grant award.

Email proposal to: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org)

### Certification by Authorized Representative

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his knowledge and belief. By initialing each item and signature at the end of this application, he further certifies that:

- TRS 1. As Authorized Representative, he has been authorized to file this application
- TRS 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- TRS 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project/program.
- TRS 4. The project/program budget provided in this application form includes all funding requested from all sources of funding proposed for this project/program; and
- TRS 5. The Applicant acknowledges that all funds are subject to approval by the Reno County Commission and the City of Hutchinson City Council

### Application Completeness Checklist

*In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.*

**TRS** Provide documentation supporting any Partnership and/or Collaborative efforts  
Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the program/project. (Note: The MOU for the collaboration between the District Attorney's Office and Reno County Community Corrections will be provided when signed by all parties.)

**TRS** Provide documentation to support any Match funding sources  
For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the "Amount/Dollar Value" column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

**TRS** Provide any letters of support for your program/project. *(If applicable)*

### **Submittal Information**

For all programs, send one (1) **electronic copy** of the Application.

Email: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) ***(Must be less than 15 megabytes in size.)***

For any technical issues submitting your application please contact Candace Davidson at [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) Please describe the technical issue that you are having, and someone will address the concern within 2 business days. Any technical issues that prevent on-time submission will be considered at the time of late submission.

Please make sure to sign and date your application. Any applications returned that are not signed will not be considered.

Application  
Signature

Please note: Original signatures are required for each application.

*/s/ Thomas R. Stanton*

---

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Thomas R. Stanton

TYPED NAME

Reno County District Attorney

TYPED TITLE

September 22, 2023

DATE

## Application Evaluation Process

The Opioid Settlement Funds Advisory Oversight Committee is comprised of a variety of community stakeholders with background and in-depth knowledge of the Kansas Fights Addiction Funds. The review team will be tasked with providing reviews and ratings of the submitted applications. In addition, the review team will provide recommendations for funding to the Reno County Commission and Hutchinson City Council for final review and approval. The lists will include scoring criteria as well as the total score for each applicant.

The Reno County Commission and Hutchinson City Council shall have final approval of funding for projects/programs. No monies shall be expended from the fund without approval from the County Commission or City Council.

Each project application will be reviewed based on the information received and will include scoring in key priority areas. The scoring process will be used as a tool to assist in final project award decisions by the county and city.

## Application Process

Applications will be reviewed in the order received. The County and City anticipate eligible applicants should receive a decision no later than October 18, 2023.

If the County or City determines that an application is ineligible, or the documentation attached does not meet the requirements the applicant will be notified via email that the application has not been accepted for funding.

- Grant funds will be distributed to projects/ programs in priority order and partial awards maybe considered for lower-scoring projects.



## COMMUNITY CORRECTIONS

115 West 1<sup>st</sup>  
Hutchinson, Ks. 67501  
Phone 620-665-7042  
Fax 620-662-8613

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Date: September 25, 2023

To: Candace Davidson

I am writing this letter in support of the Reno County District Attorney's Reno County/Hutchinson Fights Addiction Fund Grant submission. The first-time felony drug diversion program will assist people with an addiction to receive the treatment support they need to overcome their addiction. Program participants will also benefit by avoiding a felony drug conviction which creates barriers to employment, housing, and other social assistance.

Community Corrections will partner with the District Attorney's office and local treatment providers to provide participants with the services they need to be successful. Community Corrections staff are experienced in the assessments, supervision, SB123 treatment and billing process, and already have established relationships with treatment providers. Funding through this grant will provide direct services to people suffering from addiction.

Respectfully,

Randy Regehr, Director  
Reno County Community Corrections




# **Reno County/Hutchinson Fights Addiction Fund Grant Program**

**Request for Proposals Applications Due:**

**October 16, 2023 @ 4:30 pm**

## Reno County/Hutchinson Fights Addiction Fund Grant Program

General	
Date: 10/10/2023	SAM UEI Number: HXE8JKHB7LB8
Entity Name: PrairieStar Health Center (PSHC)	Federal Tax ID: 48-11584210
Main Contact Name: Mona Broomfield, RN, BSN	Main Contact Title: Chief Quality Officer
Position of person authorizing submittal: Chief Executive Officer	Signature of person authorizing submittal: 
Project/Program Title: Medication Assisted Treatment for Reno County	
<p><b>Applicant Type:</b> (check all that apply)</p> <p> <input type="checkbox"/> Non-Profit organization ✓  <input type="checkbox"/> Faith-Based organization  <input type="checkbox"/> For Profit/Non-Profit Partnerships                 </p>	
<p><b>Project/Program Type:</b> (Please briefly describe the proposed project/program): PrairieStar Health Center (PSHC) provides an evidence-based Medication Assisted Treatment or MAT program in Reno County. Funds will be used to pay for Narcan and Suboxone (opioid overdose prevention and treatment medications) for uninsured and underserved patients who cannot afford the cost of these medications.</p>	
<u>Total project cost: \$ 25,000</u> (Max Grant Amount \$25,000.00)	Total Admin Cost: \$0_____ (Not to Exceed 10% of Total Grant Award)
<p><b>Is this a phased in Project?</b> Yes    No    <input checked="" type="checkbox"/> N/A</p> <p>If yes, how many phases? __</p> <p>During how many years? ____</p> <p>Project is currently in phase: ____</p> <p><b>How soon can your program/project begin?</b> <u>Following notice of funding award</u></p>	

**1. Applicant Contact Information**

Authorized Representative Name: Justin Bryant Anderson

Authorized Representative Title: Chief Executive Officer

Mailing Address Line 1: 2700 E. 30<sup>th</sup> Ave.

Mailing Address Line 2:

City: Hutchinson

State: KS

Zip Code: 67502

Physical Address Line 1 Same

Physical Address Line 2

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number: 620-802-0035

E-Mail Address: andersonb@prairiestarhealth.org

**2. Application Preparer Contact Information (If different from Applicant Contact Information)**

Firm Name:

Contact Name:

Mailing Address Line 1:

Mailing Address Line 2:

City:

State:

Zip Code:

Physical Address Line 1

Physical Address Line 2

Physical Address City:

Physical Address State:

Physical Address Zip Code:

Phone Number:

E-Mail Address:

**3. Partner Agency Contact Information (if applicable)**

Will this project/program be implemented with the

assistance of a partner agency?

Yes

No

Partner Agency Name:

Contact Name:

Mailing Address 1:

Mailing Address 2:

City:

#### 4. Project Description

Please be sure this description includes all major project components and clearly states what the program/ project seeks to accomplish, as well as how your program/project addresses any or all the priorities:

Since 2018, PrairieStar Health Center (PSHC) has provided a successful, evidence-based Medication Assisted Treatment (MAT) program for patients experiencing opioid use disorder (OUD). According to PSHC's Uniform Data System (UDS) report, which is a required annual report to the Health Resources and Services Administration (HRSA), PSHC employed two providers who had a Drug Addiction Treatment Act of 2000 (DATA 2000) waiver to treat OUD, including an existing medical provider and the Chief Medical Officer (DATA 2000 waiver is no longer required to provide MAT services). During calendar year 2022, PSHC provided MAT services for 48 patients. In conjunction with MAT services, PSHC's MAT program includes a Licensed Specialist Clinical Social Worker-Licensed Clinical Addiction Counselor (LSCSW-LCAC) who provides individual and group counseling services for patients in the MAT program. Providing evidence-based use of medications in combination with counseling services provides a whole-person approach to treatment of OUD.

Of the patients served in PSHC's MAT program, the vast majority, 36.6%, report being uninsured and 65.9% report living in poverty. These patients struggle to afford the cost of MAT medications, and through this project, PSHC proposes to utilize the Reno County KFA funds to cover the cost of Narcan and Suboxone. Narcan is utilized in the event of an overdose, and because of the risk of relapse, PSHC will provide all MAT patients Narcan (naloxone). Suboxone is approved by the Food and Drug Administration (FDA) for use in MAT, as it helps to reduce withdrawal symptoms and curb cravings for opioids. According to the Centers for Disease Control and Prevention, "Medication treatment of OUD has been associated with reduced overdose and overall mortality."

This project aligns with funding priorities, including access to evidence-based MAT treatment and the medications for persons facing financial barriers, as well as increasing availability of naloxone (Narcan) to persons with OUD, which is an FDA-approved medication to reverse opioid overdoses. PSHC also provides training on how to use naloxone for MAT patients and their family/support system, this includes how to recognize the signs of an opioid overdose and administer the opioid overdose reversal drug.

PSHC's new MAT patients will have weekly visits during the first three to four months, then during the next three to four months at two week intervals. They will see the LSCSW-LCAC, for one-on-one counseling appointments depending on their treatment plan. Group meetings for MAT patients are also provided each month. Depending on the client and their progress, visits twice a month may occur for a year plus—until the patient completes and transitions out of the program. It's also noteworthy to mention that initial drug screening is a necessary patient safety precaution to ensure the patient is not using opioids prior to starting suboxone treatment. Random drug screenings are also incorporated into the program for the safety of patients being prescribed and using suboxone.

The medications requested for this program will be provided for persons who are uninsured and unable to afford the cost of medications and have a stated desire to participate in PSHC's MAT Program.

**5. Project Type.** *Please describe how this project/program will address prescription opioid misuse and/or illicit opioid use.*

This project includes the purchase of FDA-approved medications for uninsured and underserved patients who are unable to afford the high cost of these medications. Healthy People 2030 notes that people who are uninsured may not be able to afford the medicines they need and are more likely to skip or reduce doses to try and save money. Connecting uninsured and underserved residents, who face financial barriers, with medications will improve the MAT patient outcomes, ensuring they are able to follow their treatment plan as outlined by their provider.

**6. Areas to be Served.** *Please describe what areas of Reno County and/or the City of Hutchinson that will be affected by your program/project.*

PSHC is located in Hutchinson and serves residents of Reno County.

**7. Community Served.** *Please describe what Community will be served by your program/project.*

This project will serve patients suffering from opioid use disorder (OUD) who reside in Reno County. Patients will be enrolled in PSHC's evidence-based Medication Assisted Treatment (MAT) program and will be uninsured and/or underserved and unable to afford MAT medications, including Narcan for overdose prevention (MAT patients have Narcan in the event of relapse) and Suboxone which is the medication/treatment utilized in the provision of MAT services. Medications used in MAT are approved by the Food and Drug Administration and are clinically driven and tailored to meet the patient's needs. Medications act on the same brain structures and processes as addictive opioids but with normalizing effects, allowing the patient to recover.

**8. Partner Agency?** *Will this program/project be implemented in collaboration or partnership with another organization? If so, please explain the nature of the collaboration. **For-profits must partner with Non-profit to be eligible for the grant.***

This project will not be implemented with another organization; however, it's noteworthy to mention that PSHC collaborates with Break Through (a Detox facility), Hutchinson Hospital, Substance Abuse Center of Kansas (SACK), Private practice therapists, local probation officers, New Beginnings (homeless and transitional housing programs), Omega and Oxford Houses (Christian drug treatment programs), Horizon's Mental Health Center, Hutchinson Clinic, Hutchinson Correctional Facility, and several home health companies. These community partners often refer patients to PSHC's MAT program or engage in collaborative efforts to address OUD in the region.

**9. Program/Project Budget**

Description of Expense	Grant Funding Requested	Other Secured Funding Source(s)	Total Cost Amount
<b><u>Program/Project Costs</u></b>			
Narcan - approximately 100-2 bottle boxes of Narcan to be given to each patient entering the MAT program.	\$7,200.00	\$0.00	\$7,200.00
Suboxone - supply of mixed doses (2, 4, and 8 mg tablets) for uninsured patients accepted into our MAT program.	\$17,800.00	\$0.00	\$17,800.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
<b><i>Program/Project Cost Subtotal:</i></b>	\$25,000.00	\$0.00	\$25,000.00
<b><u>Administration Costs</u></b>			
Input Line-item 1	\$0.00	\$0.00	\$0.00
Input Line-item 2	\$0.00	\$0.00	\$0.00
Input Line-item 3	\$0.00	\$0.00	\$0.00
Input Line-item 4	\$0.00	\$0.00	\$0.00
Input Line-item 5	\$0.00	\$0.00	\$0.00
Input Line-item 6	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
<b><i>Administration Subtotal:</i></b>	\$0.00	\$0.00	\$0.00
<b>TOTAL PROJECT COST:</b>	\$0.00	\$0.00	\$0.00

*Please describe how you will ensure funding will be allocated and spent by December 31, 2024.*

This project incorporates the purchase of medications, and PSHC commits to purchasing the medications in the line item budget by December 31, 2024.

## **SUBMISSION OF APPLICATIONS**

The application can be submitted electronically only.

- **Electronic Submission:**

- o An electronic copy of the application and supporting materials (e.g., project support letters from partners) in pdf format must be submitted to the Opioid Settlement Funds Advisory Oversight Committee no later than 4:30 pm, on October 16, 2023. The emailed proposal must be less than 15 megabytes in size. Proposals will not be accepted by facsimile machine submission. Project proposals selected for awards will need to sign grant applications prior to receiving the grant award.

Email proposal to: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org)

### **Certification by Authorized Representative**

The attached statements and exhibits are hereby made part of this application, and the undersigned representative of the Applicant certifies that the information in this application and the attached statements and exhibits is true, correct, and complete to the best of his/her knowledge and belief. By initialing each item and signature at the end of this application, he/she further certifies that:

- JBA 1. As Authorized Representative, he/she has been authorized to file this application
- JBA 2. The governing body agrees to provide any additional documentation or information requested regarding this proposed project/program;
- JBA 3. The Applicant has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project/program.
- JBA 4. The project/program budget provided in this application form includes all funding requested from all sources of funding proposed for this project/program; and
- JBA 5. The Applicant acknowledges that all funds are subject to approval by the Reno County Commission and the City of Hutchinson City Council



**Application Completeness Checklist**

*In addition to this application, **the following items should be included for a complete application package**; please initial that each item is included in this submittal if applicable.*

       **Provide documentation supporting any Partnership and/or Collaborative efforts**  
Provide documents that support any partnerships or collaborative efforts that identified, planned, or are implementing the program/project.

       **Provide documentation to support any Match funding sources**  
For secured funding, you must attach a letter of support from the match funding source that:

- Specifies the dollar amount identified for this project,
- Equals the dollar amount shown in the "Amount/Dollar Value" column in the table below, and
- Describes the work to be accomplished through the match.

For pending resources, you must attach other written documentation showing a request for the matching funds. Documentation must:

- Include the project name,
- Note the date on which a future funding application will be submitted, and
- Identify the funding program from which funds are pending.

JBA **Provide any letters of support for your program/project. (If applicable)**

**Submittal Information**

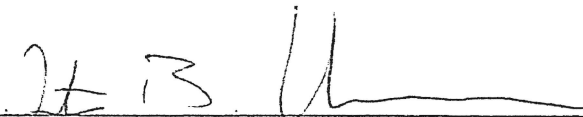
For all programs, send one (1) **electronic copy** of the Application.  
Email: [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) (**Must be less than 15 megabytes in size.**)

For any technical issues submitting your application please contact Candace Davidson at [candace.davidson@renogov.org](mailto:candace.davidson@renogov.org) Please describe the technical issue that you are having, and someone will address the concern within 2 business days. Any technical issues that prevent on-time submission will be considered at the time of late submission.

Please make sure to sign and date your application. Any applications returned that are not signed will not be considered.

Application  
Signature

Please note: Original signatures are required for each application.



---

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Justin Bryant Anderson

Chief Executive Officer

10/12/2023

---

TYPED NAME

---

TYPED TITLE

---

DATE

## Application Evaluation Process

The Opioid Settlement Funds Advisory Oversight Committee is comprised of a variety of community stakeholders with background and in-depth knowledge of the Kansas Fights Addiction Funds. The review team will be tasked with providing reviews and ratings of the submitted applications. In addition, the review team will provide recommendations for funding to the Reno County Commission and Hutchinson City Council for final review and approval. The lists will include scoring criteria as well as the total score for each applicant.

The Reno County Commission and Hutchinson City Council shall have final approval of funding for projects/programs. No monies shall be expended from the fund without approval from the County Commission or City Council.

Each project application will be reviewed based on the information received and will include scoring in key priority areas. The scoring process will be used as a tool to assist in final project award decisions by the county and city.

## Application Process

Applications will be reviewed in the order received. The County and City anticipate eligible applicants should receive a decision no later than November 27, 2023.

If the County or City determines that an application is ineligible, or the documentation attached does not meet the requirements the applicant will be notified via email that the application has not been accepted for funding.

- Grant funds will be distributed to projects/ programs in priority order and partial awards may be considered for lower-scoring projects.



*in the heart of the community*

October 12, 2023

Bryant Anderson  
Chief Executive Officer  
PrairieStar Health Center  
2700 E. 30<sup>th</sup> Avenue  
Hutchinson, KS 67502

Dear Mr. Anderson:

On behalf of New Beginnings, I am writing in support of PrairieStar Health Center's (PSHC) proposal to the Reno County/Hutchinson Fights Addiction Grant Program.

New Beginnings provides shelter, transitional housing, transitional employment, and access to affordable housing. Some of our participants are facing trauma and crisis situations with limited financial resources, and PSHC's provides access to an affordable health home for our participants. Many of our program's participants struggle with addiction, and if they are experiencing Opioid Use Disorder (OUD), we refer them to PSHC's evidence-based Medication Assisted Treatment (MAT) program.

We recognize the vital role PSHC plays in increasing access to evidence-based MAT in our community. Their grant application will assist our participants experiencing OUD with access to medications they may not otherwise be able to afford. We are grateful for our partnership with PSHC, and we highly recommend that they receive the funding they have requested.

Sincerely,

A handwritten signature in black ink, appearing to read "Shara Gonzales".

Shara Gonzales  
CEO

**A Community Development Organization**

P.O. Box 2504 Hutchinson, KS 67504-2504

Phone 620.663-2200 Fax 620.663-2205

[www.newbeginnings-inc.org](http://www.newbeginnings-inc.org)



**SUMMIT SURGICAL**  
*a Physician Owned Hospital*

October 12, 2023

Bryant Anderson  
Chief Executive Officer  
PrairieStar Health Center  
2700 E. 30th Avenue  
Hutchinson, KS 67502

Dear Mr. Anderson:

On behalf of BreakThru, I am writing in support of PrairieStar Health Center's (PSHC) proposal to the Reno County/Hutchinson Fights Addiction Grant Program.

BreakThru is a medical withdrawal management service located within Summit Surgical Hospital. We use a multidisciplinary approach to medically managing withdrawal symptoms and medical comorbidities throughout the withdrawal period, ensuring safe and effective medical outcomes. We work with patients to connect them with community resources after they're discharged, and PSHC's evidence-based Medication Assisted Treatment (MAT) program is a great resource for persons experiencing Opioid Use Disorder (OUD).

BreakThru's medical withdrawal management is an important step in helping address substance use disorder, as is continued care and treatment provided by PSHC's MAT program. We work together to connect patients with the care and resources they need, and PSHC is a key community partner providing access to MAT services. Their grant application will assist patients experiencing OUD with access to medications they may not otherwise be able to afford.

We appreciate PSHC's continued commitment to improve access to quality health care for residents experiencing addiction, and we hope that our pledge of support will have a positive effect on the outcome of the application process.

Sincerely,

Randy C. Roatch  
CEO  
Summit Surgical, LLC

HORIZONS MENTAL HEALTH CENTER  
Reno County Commission Meeting  
October 2023

**AGENDA**  
**ITEM #7.B**

AGENDA:

1. Connect to Purpose
  
2. Financial Review
  - a. July Financials
  - b. August Financials
  
3. Updates
  - a. Programs & Services

# Financial Summary

## July 2023

Net Patient Revenue: \$1,209,523  
Other Operating Revenue: \$517,288  
Total Operating Revenue: \$1,726,752

Total Expenses: \$1,876,563  
EBIDA: \$(149,811)  
Operating Margin: \$(193,609)

YTD EBIDA: \$(149,811)  
YTD Operating Margin: \$(193,609)

Total Services: 10,616

## August 2023

Net Patient Revenue: \$1,567,708  
Other Operating Revenue: \$376,269  
Total Operating Revenue: \$1,943,976

Total Expenses: \$1,907,182  
EBIDA: \$36,795  
Operating Margin: \$(8,228)

YTD EBIDA: \$(113,016)  
YTD Operating Margin: \$(201,837)

Total Services: 13,387

**Horizons Mental Health Center**  
**Statement of Revenue and Expense**  
**For The Month and Year To Date Ended July 31, 2023**

<b>MTD</b>						<b>YTD</b>						
Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance		Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance
1,939,717	2,587,151	(647,434)	-25.02%	1,471,969	467,749	Patient Revenue	1,939,717	2,587,151	(647,434)	-25.02%	1,471,969	467,749
<u>1,939,717</u>	<u>2,587,151</u>	<u>(647,434)</u>	<u>-25.02%</u>	<u>\$ 1,471,969</u>	<u>467,749</u>	Total Patient Revenue	<u>1,939,717</u>	<u>2,587,151</u>	<u>(647,434)</u>	<u>-25.02%</u>	<u>1,471,969</u>	<u>467,749</u>
79,272	71,190	8,082	11.4%	57,798	21,473	Contractual Adjustments	79,272	71,190	8,082	11.4%	57,798	21,473
39,149	35,595	3,554	10.0%	27,372	11,777	Charity Care	39,149	35,595	3,554	10.0%	27,372	11,777
25,527	21,357	4,170	19.5%	2,625	22,902	Other Deductions	25,527	21,357	4,170	19.5%	2,625	22,902
568,528	569,518	(990)	-0.2%	406,385	162,144	Other Adjustments - CCBHC Adjustment	568,528	569,518	(990)	-0.2%	406,385	162,144
17,717	14,238	3,479	24.4%	18,754	(1,037)	Provision for Bad Debt	17,717	14,238	3,479	24.4%	18,754	(1,037)
<u>730,194</u>	<u>711,898</u>	<u>18,296</u>	<u>65.1%</u>	<u>512,935</u>	<u>217,259</u>	Total Deductions from Revenue	<u>730,194</u>	<u>711,898</u>	<u>18,296</u>	<u>65.1%</u>	<u>512,935</u>	<u>217,259</u>
1,209,523	1,875,253	(665,730)	-35.5%	\$ 959,033	250,490	Net Patient Revenue	1,209,523	1,875,253	(665,730)	-35.5%	959,033	250,490
517,228	348,854	168,374	48.3%	549,781	(32,553)	Other Operating Revenue	517,228	348,854	168,374	48.3%	549,781	(32,553)
<u>1,726,752</u>	<u>2,224,107</u>	<u>(497,355)</u>	<u>12.77%</u>	<u>1,508,814</u>	<u>217,937</u>	Total Operating Revenue	<u>1,726,752</u>	<u>2,224,107</u>	<u>(497,355)</u>	<u>12.77%</u>	<u>1,508,814</u>	<u>217,937</u>
						Expenses						
1,249,464	1,426,229	(176,765)	-12.4%	853,157	396,307	Salaries	1,249,464	1,426,229	(176,765)	-12.4%	853,157	396,307
25,814	26,350	(536)	-2.0%	23,579	2,235	Purchased Labor	25,814	26,350	(536)	-2.0%	23,579	2,235
441,639	579,568	(137,929)	-23.8%	315,433	126,206	Employee Benefits	441,639	579,568	(137,929)	-23.8%	315,433	126,206
-	-	-	0.0%	-	-	Physician Fees	-	-	-	0.0%	-	-
21,561	46,058	(24,497)	-53.2%	23,810	(2,250)	Rent	21,561	46,058	(24,497)	-53.2%	23,810	(2,250)
13,436	18,458	(5,022)	-27.2%	11,932	1,504	Utilities	13,436	18,458	(5,022)	-27.2%	11,932	1,504
2,853	7,162	(4,309)	-60.2%	4,417	(1,564)	Maintenance	2,853	7,162	(4,309)	-60.2%	4,417	(1,564)
74,756	107,892	(33,136)	-30.7%	77,618	(2,862)	Purchased Services	74,756	107,892	(33,136)	-30.7%	77,618	(2,862)
27,192	14,610	12,582	86.1%	28,383	(1,192)	Other Supplies	27,192	14,610	12,582	86.1%	28,383	(1,192)
(31,670)	30,597	(62,267)	-203.5%	4,205	(35,875)	Computer Software Services	(31,670)	30,597	(62,267)	-203.5%	4,205	(35,875)
51,519	62,039	(10,520)	-17.0%	42,920	8,599	Other	51,519	62,039	(10,520)	-17.0%	42,920	8,599
<u>1,876,563</u>	<u>2,318,963</u>	<u>(442,400)</u>	<u>-19.1%</u>	<u>1,385,454</u>	<u>491,109</u>	Total Expenses	<u>1,876,563</u>	<u>2,318,963</u>	<u>(442,400)</u>	<u>-19.1%</u>	<u>1,385,454</u>	<u>491,109</u>
<u>\$ (149,811)</u>	<u>\$ (94,856)</u>	<u>\$ (54,955)</u>	<u>57.9%</u>	<u>\$ 123,361</u>	<u>\$ (273,172)</u>	*EBIDA	<u>\$ (149,811)</u>	<u>\$ (94,856)</u>	<u>\$ (54,955)</u>	<u>57.9%</u>	<u>\$ 123,361</u>	<u>\$ (273,172)</u>
<u>-8.7%</u>	<u>-4.3%</u>	<u>-4.4%</u>	<u>103.4%</u>	<u>8.2%</u>	<u>-16.9%</u>	EBIDA as percent of net revenue	<u>-8.7%</u>	<u>-4.3%</u>	<u>-4.4%</u>	<u>103.4%</u>	<u>8.2%</u>	<u>-16.9%</u>
-	-	-	0.0%	-	-	Interest	-	-	-	0.00%	-	-
43,798	49,217	(5,419)	-11.0%	43,885	(87)	Depreciation	43,798	49,217	(5,419)	-11.01%	43,885	(87)
<u>\$ (193,609)</u>	<u>\$ (144,073)</u>	<u>\$ (49,536)</u>	<u>34.4%</u>	<u>\$ 79,476</u>	<u>\$ (273,085)</u>	Operating Margin	<u>\$ (193,609)</u>	<u>\$ (144,073)</u>	<u>\$ (49,536)</u>	<u>34.4%</u>	<u>\$ 79,476</u>	<u>\$ (273,085)</u>
\$ -	\$ -	-	#DIV/0!	\$ 233	\$ (233)	Investment Income	\$ -	\$ -	\$ -	#DIV/0!	\$ 233	(233)
219,401	12,500	206,901	1655.2%	329,208	(109,807)	Investment Interest Income	219,401	12,500	206,901	1655.2%	329,208	(109,807)
-	-	-	0.0%	-	-	Gain or Loss On Disposal	-	-	-	0.0%	-	-
6,254	833	5,420	650.4%	(2,717)	8,971	Other	6,254	833	5,420	650.4%	(2,717)	8,971
<u>\$ 225,655</u>	<u>\$ 13,333</u>	<u>\$ 212,321</u>	<u>1592.41%</u>	<u>\$ 326,724</u>	<u>\$ (101,069)</u>	Total Other Non-Operating Income	<u>\$ 225,655</u>	<u>\$ 13,333</u>	<u>\$ 212,321</u>	<u>1592.41%</u>	<u>\$ 326,724</u>	<u>\$ (101,069)</u>
<u>\$ 32,046</u>	<u>\$ (130,740)</u>	<u>\$ 162,786</u>	<u>-124.5%</u>	<u>\$ 406,200</u>	<u>\$ (374,154)</u>	Excess (Deficiency) of Revenue Over Expenses	<u>\$ 32,046</u>	<u>\$ (130,740)</u>	<u>\$ 162,786</u>	<u>-124.5%</u>	<u>\$ 406,200</u>	<u>\$ (374,154)</u>
<u>-11.21%</u>	<u>-6.48%</u>	<u>-4.73%</u>		<u>5.27%</u>	<u>-16.5%</u>	Operating Margin %	<u>-11.21%</u>	<u>-6.48%</u>	<u>-4.73%</u>		<u>5.27%</u>	<u>-16.5%</u>
<u>1.64%</u>	<u>-5.84%</u>	<u>7.48%</u>		<u>22.13%</u>	<u>-20.49%</u>	Excess (Deficiency) %	<u>1.64%</u>	<u>-5.84%</u>	<u>7.48%</u>		<u>22.13%</u>	<u>-20.49%</u>



**Horizons Mental Health Center**  
**Statement of Revenue and Expense**  
For The Month and Year To Date Ended August 31, 2023

MTD						YTD						
Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance		Actual	Budget	Variance	% Change	Prior Year	Prior Yr Variance
2,543,999	2,975,224	(431,224)	-14.49%	1,750,653	793,346	Patient Revenue	4,483,717	5,562,375	(1,078,658)	-19.39%	3,222,622	1,261,095
<u>2,543,999</u>	<u>2,975,224</u>	<u>(431,224)</u>	<u>-14.49%</u>	<u>\$ 1,750,653</u>	<u>793,346</u>	Total Patient Revenue	<u>4,483,717</u>	<u>5,562,375</u>	<u>(1,078,658)</u>	<u>-19.39%</u>	<u>3,222,622</u>	<u>1,261,095</u>
85,886	71,190	14,696	20.6%	70,203	15,683	Contractual Adjustments	165,158	142,380	22,778	16.0%	128,001	37,156
42,547	35,595	6,952	19.5%	25,365	17,182	Charity Care	81,696	71,190	10,506	14.8%	52,737	28,959
17,297	21,357	(4,060)	-19.0%	12,525	4,772	Other Deductions	42,824	42,714	110	0.3%	15,150	27,674
777,192	569,518	207,674	36.5%	513,293	263,899	Other Adjustments - CCBHC Adjustment	1,345,721	1,139,036	206,684	18.2%	919,678	426,043
53,370	14,238	39,132	274.8%	24,822	28,548	Provision for Bad Debt	71,087	28,476	42,611	149.6%	43,577	27,511
<u>976,292</u>	<u>711,898</u>	<u>264,394</u>	<u>332.5%</u>	<u>646,209</u>	<u>330,083</u>	Total Deductions from Revenue	<u>1,706,486</u>	<u>1,423,795</u>	<u>282,691</u>	<u>198.8%</u>	<u>1,159,144</u>	<u>547,342</u>
1,567,708	2,263,326	(695,618)	-30.7%	\$ 1,104,444	463,263	Net Patient Revenue	2,777,231	4,138,579	(1,361,348)	-32.9%	2,063,478	713,753
376,269	348,854	27,415	7.9%	519,401	(143,133)	Other Operating Revenue	893,497	697,708	195,789	28.1%	1,069,182	(175,685)
<u>1,943,976</u>	<u>2,612,180</u>	<u>(668,204)</u>	<u>-22.87%</u>	<u>1,623,846</u>	<u>320,131</u>	Total Operating Revenue	<u>3,670,728</u>	<u>4,836,287</u>	<u>(1,165,559)</u>	<u>-4.83%</u>	<u>3,132,660</u>	<u>538,068</u>
						Expenses						
1,242,548	1,426,229	(183,680)	-12.9%	832,777	409,771	Salaries	2,492,012	2,852,457	(360,445)	-12.6%	1,685,934	806,078
28,591	26,350	2,241	8.5%	25,080	3,510	Purchased Labor	54,404	52,700	1,704	3.2%	48,659	5,746
381,466	579,568	(198,102)	-34.2%	310,126	71,341	Employee Benefits	823,105	1,159,136	(336,031)	-29.0%	625,558	197,547
-	-	-	0.0%	-	-	Physician Fees	-	-	-	0.0%	-	-
22,623	46,058	(23,435)	-50.9%	23,386	(763)	Rent	44,184	92,116	(47,932)	-52.0%	47,197	(3,013)
12,419	18,458	(6,039)	-32.7%	15,687	(3,268)	Utilities	25,855	36,916	(11,061)	-30.0%	27,620	(1,765)
2,359	7,162	(4,803)	-67.1%	7,323	(4,964)	Maintenance	5,212	14,324	(9,112)	-63.6%	11,740	(6,528)
139,982	107,892	32,090	29.7%	96,066	43,916	Purchased Services	214,738	215,784	(1,046)	-0.5%	173,684	41,054
11,357	14,610	(3,253)	-22.3%	13,791	(2,434)	Other Supplies	38,549	29,220	9,329	31.9%	42,174	(3,625)
8,947	30,597	(21,651)	-70.8%	32,592	(23,645)	Computer Software Services	(22,723)	61,195	(83,918)	-137.1%	36,797	(59,520)
56,889	62,039	(5,150)	-8.3%	49,989	6,900	Other	108,408	124,078	(15,670)	-12.6%	92,909	15,499
<u>1,907,182</u>	<u>2,318,963</u>	<u>(411,782)</u>	<u>-17.8%</u>	<u>1,406,818</u>	<u>500,364</u>	Total Expenses	<u>3,783,744</u>	<u>4,637,926</u>	<u>(854,182)</u>	<u>-18.4%</u>	<u>2,792,271</u>	<u>991,473</u>
<u>\$ 36,795</u>	<u>\$ 293,217</u>	<u>\$ (256,422)</u>	<u>-87.5%</u>	<u>\$ 217,028</u>	<u>\$ (180,233)</u>	*EBIDA	<u>\$ (113,016)</u>	<u>\$ 198,361</u>	<u>\$ (311,377)</u>	<u>-157.0%</u>	<u>\$ 340,389</u>	<u>\$ (453,404)</u>
<u>1.9%</u>	<u>11.2%</u>	<u>-9.3%</u>	<u>-83.1%</u>	<u>13.4%</u>	<u>-11.5%</u>	EBIDA as percent of net revenue	<u>-3.1%</u>	<u>4.1%</u>	<u>-7.2%</u>	<u>-175.1%</u>	<u>10.9%</u>	<u>-13.9%</u>
-	-	-	0.0%	21	(21)	Interest	-	-	-	0.00%	21	(21)
45,023	49,217	(4,194)	-8.5%	43,885	1,138	Depreciation	88,821	98,435	(9,614)	-9.77%	87,769	1,052
<u>\$ (8,228)</u>	<u>\$ 244,000</u>	<u>\$ (252,228)</u>	<u>-103.4%</u>	<u>\$ 173,122</u>	<u>\$ (181,350)</u>	Operating Margin	<u>\$ (201,837)</u>	<u>\$ 99,926</u>	<u>\$ (301,763)</u>	<u>-302.0%</u>	<u>\$ 252,598</u>	<u>\$ (454,435)</u>
\$ -	\$ -	-	#DIV/0!	\$ 212	\$ (212)	Investment Income	\$ -	\$ -	\$ -	#DIV/0!	\$ 445	(445)
-	12,500	(12,500)	-100.0%	(191,477)	191,477	Investment Interest Income	219,401	25,000	194,401	777.6%	137,731	81,670
-	-	-	0.0%	-	-	Gain or Loss On Disposal	-	-	-	0.0%	-	-
6,280	833	5,447	653.6%	(1,577)	7,857	Other	12,533	1,667	10,867	652.0%	(4,294)	16,827
<u>\$ 6,280</u>	<u>\$ 13,333</u>	<u>\$ (7,053)</u>	<u>-52.90%</u>	<u>\$ (192,842)</u>	<u>\$ 199,122</u>	Total Other Non-Operating Income	<u>\$ 231,934</u>	<u>\$ 26,667</u>	<u>\$ 205,268</u>	<u>769.75%</u>	<u>\$ 133,882</u>	<u>\$ 98,052</u>
<u>\$ (1,948)</u>	<u>\$ 257,333</u>	<u>\$ (259,281)</u>	<u>-100.8%</u>	<u>\$ (19,720)</u>	<u>\$ 17,772</u>	Excess (Deficiency) of Revenue Over Expenses	<u>\$ 30,098</u>	<u>\$ 126,593</u>	<u>\$ (96,495)</u>	<u>-76.2%</u>	<u>\$ 386,480</u>	<u>\$ (356,383)</u>
<u>-0.42%</u>	<u>9.34%</u>	<u>-9.76%</u>		<u>10.66%</u>	<u>-11.1%</u>	Operating Margin %	<u>-5.50%</u>	<u>2.07%</u>	<u>-7.56%</u>		<u>8.06%</u>	<u>-13.6%</u>
<u>-0.10%</u>	<u>9.80%</u>	<u>-9.90%</u>		<u>-1.38%</u>	<u>1.28%</u>	Excess (Deficiency) %	<u>0.77%</u>	<u>2.60%</u>	<u>-1.83%</u>		<u>11.83%</u>	<u>-11.06%</u>



## AGENDA ITEM

## **AGENDA ITEM #7.C**

**AGENDA DATE:** November 8, 2023

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**

Designate voting delegate and alternate for the Kansas Association of Counties (KAC) annual conference effective November 24, 2023 until the 2024 KAC Annual Conference

**SUMMARY & BACKGROUND OF TOPIC:**

Each KAC member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. It is recommended the member county also appoint two alternates. In the past several years, Reno County has appointed one delegate and one alternate.

**ALL OPTIONS:**

1. Appoint a voting delegate and alternate.
2. Decline appointing a delegate and/or alternate; thereby declining any votes from Reno County for KAC.

**RECOMMENDATION / REQUEST:**

1. Appoint a voting delegate and alternate.

**POLICY / FISCAL IMPACT:**

No policy or fiscal impact.

# CERTIFICATION OF VOTING DELEGATE

## Kansas Association of Counties 48th Annual Conference & Exhibition

Purpose:

The Bylaws of the Kansas Association of Counties provide that the county voting delegate be selected and certified in the following manner:

*"Each member county shall be allowed one vote, which shall be cast by a chosen delegate designated for the county. Any county elected or appointed official may be selected as the county's voting delegate. The member county shall also appoint two alternates, specifying the order of such alternates, should the voting delegate be unavailable to attend the meeting. Delegates and alternates shall be certified to the KAC at least seven days before the meeting."*

Please complete this form and return it at your earliest convenience to:

Kansas Association of Counties  
715 SW 10th Ave.  
Topeka, KS 66612

OR by email to: [oliva@kansascounties.org](mailto:oliva@kansascounties.org)

If you have any questions please contact:

Betty Oliva  
[oliva@kansascounties.org](mailto:oliva@kansascounties.org)  
785.272.2585

**For voting delegates to be certified, your response (and/or any changes or alterations to this form) must be received no later than Friday, November 17, 2023.**

Date: \_\_\_\_\_, 2023

I, \_\_\_\_\_, County Clerk of

\_\_\_\_\_ County do hereby certify that the following officers have been designated

as the voting delegate and alternates for the KAC from November 24, 2023 until the 2024 KAC Annual

Conference.

Delegate \_\_\_\_\_ Position \_\_\_\_\_

1st Alternate \_\_\_\_\_ Position \_\_\_\_\_

2nd Alternate \_\_\_\_\_ Position \_\_\_\_\_

Signed: \_\_\_\_\_

County Clerk



## AGENDA ITEM

## **AGENDA ITEM #8.A**

**AGENDA DATE:** November 8, 2023

**PRESENTED BY:** Randy Partington, County Administrator

**AGENDA TOPIC:**  
Monthly Department Reports

**SUMMARY & BACKGROUND OF TOPIC:**

Every month, departments have been asked to provide an update on the previous month's major activities. The reports are intended to keep the county commission informed about the appointed and elected departments. Attached are reports for Aging-Public Transit, Appraiser, Automotive, Clerk, Community Corrections, Communications, and Emergency Management.



120 W. Avenue B, Hutchinson, KS 67501

(620)694-2911 Fax: (620)694-2767

**Monthly Report for October 2023**  
**Submitted by**  
**Barbara Lilyhorn**  
**Director- Department of Aging and Public Transportation**

**Budget**

Aging Services has spent 54% and Public Transit has spent 57 % of the Department budgets respectively – a composite total of 56% of the entire 002 expenditure budget as of 10/26/2023. Composite revenue is 40 %.

**Public Transportation**

**Staff**

Rcat successfully hired one driver this month and have 2 offers pending as we are waiting for the pre-employment testing to be completed. One driver is out on medical leave and is on Workers Compensation due to a knee injury.

**Operations**

We continued with the decommissioning of Rcat #12 and prepping it for sale on Purplewave. The graphics were recently removed, and proof sent to KDOT. The lien release has been processed through the Treasurer's office and the title should arrive soon from the state.

The annual U.S.C. 49-5311 Rural Transportation grant was opened on October 5. Significant time has been dedicated to preparing Rcat's application. The grant deadline is November 16, but I hope to file at least a week earlier.

The quarterly meeting of the Reno County Transportation Commission was held on October 11.

**Aging**

**Staff**

The Social and Human Service Assistant position has been filled by Cara Conaway. She is a long time Hutchinson/Reno County resident and has extensive experience serving the elderly and disabled.

**Operations**

Medicare Part D Open enrollment counseling began on October 16 in our office. This year six volunteers from the Reno County Volunteer Center are providing counseling. We are 10 days into the period, and they have worked with 121 people.



**RENO COUNTY**  
125 West First Ave.  
Hutchinson, Kansas 67501  
(620) 694-2915  
Fax: (620) 694-2987

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Re: Monthly report for end of October 2023

To: Randy Partington, County Administrator

### **Staffing changes or issues**

The Appraiser's Office has posted for a Residential Appraiser and has been conducting interviews with qualified applicants. We expect to fill the position by mid-November.

With winter and cold/flu/Covid season coming up, we are working with IT for solutions on improving work-from-home options and capabilities as well as recording informal hearings.

### **Financial summary**

As of 10/27/23, the Appraiser will have spent approximately 75% of the year-to-date budget, with the majority of it being payroll. The remaining expenses were primarily regular or seasonal/monthly expenses.

### **Projects/Issues/Challenges/Concerns**

#### Residential & Commercial Departments

- Staff is diligently going through field work (sales review, permits, 17% review) for the 2024 valuation.
- 17% review has been completed and staff have begun reviewing permits.
- Staff is defending appealed informal valuation decisions at small claims and BOTAs.
- We anticipate the valuation selection process for 2024 to begin in mid-November.

#### Personal Property

- Staff is finalizing 2024 valuations for mobile homes and watercraft.

#### Support Staff

- Staff continues to process deeds and update records accordingly.
- Staff continues to work with IT regarding the GlobalSearch (Square9) transition.
- Staff has had productive meetings with IT on ways to automate some of our manual data entry processes. We are hopeful to begin implementation as soon as practicable.



120 W. Avenue B, Hutchinson, KS 67501  
620-694-2585  
Fax: 620-694-2767

### **Budget YTD Summary**

As of October 19th, 2023, we are at 78% of our overall budget of \$200,483. The internal services fund (fuel and parts) stands at 64% out of the budget of \$330,846. In the special equipment fund for vehicles, we are at 61.35% with purchases and encumbrance out of the overall budget of \$236,250.

### **Projects/Issues**

It has been routine maintenance and repair with no major issues being experienced other than some delays in receiving repair parts due to national backorders. I am expecting this problem to get worse with manufacturers' strikes.

Fords current plan is to open order banks in November for police interceptors and start production of the 2025-year models in spring of 2024. I am hoping to put out RFQs this year to get two replacement patrol vehicles ordered this year. With leftover funds we are planning to replace one admin/detective vehicle for the Sheriff's Department.

September fuel expenses came in at \$17,904.



**Donna Patton  
County Clerk**

**RENO COUNTY**  
125 West 1st Ave.  
Hutchinson, Kansas 67501  
(620) 694-2934  
Fax: (620) 694-2534  
TDD: Kansas Relay Center 1-800-766-3777

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## Clerk/Election Monthly Report for October

In the Election's Office we started in office Advanced Voting on Monday October 23<sup>rd</sup>.

In the Clerk's Office we have received all the budgets, and we are working on getting the Tax Roll to the Treasurer's Office and the Tax Statements to the printer.

By the end of October, 81% of the year-to-date budget has been used in the Clerk's Office with the majority of that for payroll and to pay for the RNR notices (\$22,620) that had to be mailed out and 61% in the Election's Office has been used, with the majority of that for payroll and software maintenance.

Donna Patton





# COMMUNITY CORRECTIONS

115 West 1<sup>st</sup>  
Hutchinson, Ks. 67501  
Phone 620-665-7042  
Fax 620-662-8613

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County Commission Report

October 2023

## Staffing

There are no open positions at Community Corrections.

## Projects/Concerns

October ends the first quarter of our financial year. During the first quart we were assigned 55 people from the Reno County Courts and 16 people transferred here from other jurisdictions. We had 45 adults successfully complete and 13 revoked to prison. This 77.6% success rate is just above our goal of 75%.

Brighthouse, the local sexual assault and domestic violence center, provided training for the juvenile males we supervise on October six. Damaje Markham who supervises youth and previously worked at Brighthouse arranged the training. The training takes youth through several scenarios and then gives them time to discuss each situation. The goal is to help youth engage in healthy relationships.

On October third I provided testimony to the Joint Committee on Corrections and Juvenile Justice Oversight on behalf of the Kansas Community Corrections Association. This legislative committee met for three days discussing a variety of topics. My focus was on what Community Corrections is and where we fit into the field supervision system, who we supervise, what we do, and the needs we have currently. I will provide some of this information in my annual report to the Commissioners in November. I have also been providing information to Reno County representatives. None of the local representatives are on key corrections or budget committees but the goal is to have all Community Corrections agencies reaching out to their local people for support. On October eighteen our association lobbyist and I met with Adam Proffitt, the Secretary of Administration and the Director of the Division of the Budget to provide him additional information on our funding request. Secretary Proffitt is a key player because he and his staff develop the State's budget for the Governor.

## Financial

Secretary of Corrections Jeff Zmuda included the \$5 million budget enhancement for Community Corrections in his budget. This was step one for increased funding. Secretary Proffitt and his staff will meet with Secretary Zmuda and then Governor Kelly before the final budget comes out in January. We will then continue to advocate for support of this increase as it moves through the legislative approval process.

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## Communications Monthly Report – October 2023

**Press Releases:** Public Hearing Solar Energy Systems Regulations, Shelly Bredemeier retirement, ClearGov Digital Budget Book.

**Graphic Design:** Landfill closed on Veterans Day, Early In-Person Voting, Register to Vote deadline, October is Breast Cancer Awareness month, office signs, free COVID tests.

**Website:** Child care providers feel better equipped after Julie Kallas' emergency preparedness presentation, Reminder that the Landfill will be closed on Veterans Day, Election information, ClearGov Digital Budget Book, Shelly Bredemeier retires as Youth Services Director.

**Videos/Photos: Videos:** United Way employee video, new fire truck dedication at Station #1.

**Photos:** Reno County Commission meetings on Oct. 4, 11 & 25, Oct. 3<sup>rd</sup> BOCC Special Meeting: Medical Consultant, BOCC Public Meeting at KLETC about Sewer Districts. South Hutch fourth graders toured the courthouse, portrait of Shelly Bredemeier who announced her retirement, LEPC meeting, United Way prize baskets, photos of the Landmark and the former St. Elizabeth's hospital, Michael Plank at Prairie Land Realtor's meeting, Coffee in the County event in Arlington, Reno County Sheriff's Office SWAT Training event, Halloween decorations, courthouse front with fall colors, Fire Dept. at courthouse, ongoing renovation photos.

### **Social Media: Sept. 30 - Oct. 27, 2023**

- **Facebook Reno County:** 3,912 followers (+34), 37 posts
  - Top Post: The Reno County Child Care Task Force held a free Child Care Training Event (08.30.23)
    - 2,605 reach, 615 engagements, 10 shares, 50 reactions, 0 comments
- **Twitter:** 865 followers (-1), 22 tweets
  - Top Tweet: Sego Road between W. Trail West Road and US-50 will be closed (10.18.23)
    - 58 impressions, 0 media engagements
- **YouTube:** 357 subscribers (+7)
  - Top video: Reno County Commission meeting (10.03.23)
    - 317 views
- **LinkedIn:** 118 followers (+3), 0 posts
- **Instagram:** 20 followers (+0), 2 posts.

**Committee Meetings:** Hutchinson Community Foundation Strategic Impact Committee, Leadership Reno County.



Emergency Management

Reno County  
206 W 1<sup>st</sup> Ave  
Hutchinson, KS 67501  
620-694-2974

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10/25/2023

**Staffing changes or issues (if any)**

There are no staffing changes to report.

**Budget YTD summary**

Emergency Management has used 74% of its year-to-date budget.

**Projects/Issues/Challenges/Concerns**

Activities:

- Attended State Fair wrap up meeting.
  - We will immediately start working towards plans for next year.
- Attended Kansas Emergency Management Association meeting, South Central Homeland Security meetings, and statewide meetings.
- Participated in several Computer Aided Dispatch (CAD) meetings. There are additional call types created to help provide clear information to the responders.
- Our mitigation plan is expiring at the end of 2024. The mitigation plan will continue to be a focus of 2023 and 2024.
- Still working through the County's Emergency Operations Plan (EOP) with the Kansas Department of Emergency Management. The plan is currently at the State, waiting for review. This should be completed and submitted to the BOCC for final review before the end of the year.
- Continue to attend weekly meetings on Lexipol policies for fire districts. These policies are close to being completed and will be presented to the BOCC in the coming months.
- The monthly Fire Chiefs Association meeting was held on the first Wednesday of October
- We have met with three fire districts to discuss the fire district merger document and what was presented to the BOCC. These meetings were approximately 2.5-3 hours each. Meetings at the remaining fire districts will be completed before the end of the year.
- Organized quarterly fire department training which was held on October 14<sup>th</sup>. The training was on extraction and there were approximately 40 firefighters in attendance.